

SVKM's Narsee Monjee College of Commerce and Economics
(Empowered Autonomous)
Vile Parle (West), Mumbai 400056

SYJC Preliminary Examination Syllabus – December 2025

ENGLISH

Prose – 1.1 to 1.8

Poetry – 2.1 to 2.8

W. S. – 3.1 to 3.6

and all other writing skills as per syllabus

Novel – 4.1 to 4.4

Grammar and vocabulary as per syllabus.

BOOK KEEPING AND ACCOUNTANCY

1. Introduction to Partnership and Partnership Final Accounts
2. Accounts of 'Not for Profit' concerns
3. Admission of Partner
4. Retirement of Partner
5. Death of Partner
6. Dissolution of Partnership Firm
7. Bills of Exchange
8. Issue of Shares
9. Analysis of Financial Statements
10. Computer In Accounting

ECONOMICS

- Chp.No.1. Introduction to Micro & Macro Economics
Chp.No.2. Utility Analysis
Chp.No.3. A Demand Analysis
Chp.No.3. B Elasticity of Demand
Chp.No.4. Supply Analysis
Chp.No.5. Forms of Market
Chp.No.6. Index Numbers
Chp.No.7. National Income
Chp.No.8. Public Finance in India
Chp.No.9. Money Market & Capital Market in India
Chp.No.10. Foreign Trade of India

ORGANIZATION OF COMMERCE AND MANAGEMENT

1. Principles of Management
2. Functions of Management
3. Entrepreneurship Development
4. Business Services
5. Emerging Modes of Business
6. Social Responsibilities and Business Ethics
7. Consumer Protection
8. Marketing

MATHEMATICS AND STATISTICS (COMMERCE)

Paper I

1. Mathematical Logic
2. Matrices
3. Differentiation
4. Applications of Derivatives
5. Integration
6. Definite Integration
7. Application of Definite Integration
8. Differential Equation and Applications

Paper II

1. Commission, Brokerage and Discount
2. Insurance and Annuity
3. Linear Regression
4. Time Series
5. Index Numbers
6. Linear Programming
7. Assignment Problem and Sequencing
8. Probability Distributions

SECRETARIAL PRACTICE

1. Introduction to corporate Finance
2. Sources of Corporate Finance
3. Issue of shares
4. Issue of Debentures
5. Deposits
6. Correspondence with Members
7. Correspondence with Debenture holders
8. Correspondence with Depositors
9. Depository system
10. Dividend and Interest
11. Financial Market
12. Stock Exchange

INFORMATION TECHNOLOGY

1. Advanced Web Designing
2. Digital Marketing
3. Computerised Accounting with GST
4. E-Commerce and E- Governance
5. Database Concepts using Libre office base.
6. Enterprise Resource Planning (ERP)

FRENCH

- Chapter 1 – Autour de la table
- Chapter 2 – Voyages ... Voyages
- Chapter 3 – Un esprit sain dans un corps sain
- Chapter 4 – Sauvons notre planète
- Chapter 5 – M comme Métiers
M comme Médias
- Chapter 6 – Un coup d’œil sur le monde de la francophonie
- Bilan 1
 - Bilan 2
- Bilan 3

MARATHI

भाग - 1

- १) वेगवशता
- २) रोज मातीत (कविता)
- ३) आयुष्य.... आनंदाचा उत्सव
- ४) रे, थांब जरा आषाढघना
- ५) वीरांना सलामी
- ६) रंग माझा वेगळा

भाग - 2

- ७) विंचू चावला (भारुड)
- ८) रेशीम बंध
- ९) समुद्र कोडून पडलाय (कविता)
- १०) दंतकथा
- ११) आरशातील स्त्री

भाग - 3

- कथा साहित्यप्रकार - परिचय
- १) शोध
 - २) गढी

भाग - 4

- १) मुलाखत
- २) माहितीपत्रक
- ३) अहवाल
- ४) वृत्तलेख

भाग -5

व्याकरण व लेखन
वाक्य प्रकार, वाक्य रूपांतर, समास , प्रयोग, अलंकार, वाक् प्रचार
निबंध लेखन

HINDI

गद्य -- 2, 4 ,6, 8, 10 ,11

पद्य -- 1, 3, 5 (अ, आ) ,7, 9, 12

विशेष अध्ययन हेतु - कनुप्रिया

व्यवहारिक हिंदी - 14, 15, 16, 17, 18

व्याकरण -- रस, अलंकार , काल परिवर्तन,

मुहावरे (पृष्ठ क्रमांक 105,106) ,वाक्य शुद्धिकरण ।

परिभाषिक शब्दावली -- पृष्ठ क्रमांक 109, 110

GUJARATI

પદ્ય 1 જે ગમે જગત ગુરુ દેવ જગદીશને

2 ચિત્રલેખાનું સખી કૃત્ય

3 ના હઠવું

4 તીર્થોત્તમ

5 પહેલો વરસાદ

6 હાઈકુ

ગદ્ય 1 હરદ્વાર

2 સોયનું નાકું

3 પત્ર વ્યવહાર

4 લીમડો ઝૂકે લેલુંબ રે

5 દીપા મલિક

6 હું લક્ષ્મી...

સાહિત્ય પ્રકાર ટૂંકી વાર્તા

1 અંજળપાણી

2 શહીદનો દોકરો

3 સરપ્રાઇઝ

4 બેંક બેલેન્સ

સાહિત્ય ઝરૂખો

વ્યાકરણ

સંધિ વિશેષણ વિશેષ્ય ઉપમા અર્થભેદ કાળ પરિવર્તન કહેવત

અર્થ બદલ્યા વિના વાક્ય રૂપાંતર અલંકાર રસ સમાસ

લેખન કૌશલ્ય

અરજીપત્ર લેખન

મુલાકાત / સાક્ષાત્કાર

વક્તવ્ય

માહિતી રૂપાંતરણ

સ્વ સર્જન



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SYJC First Preliminary Examination Time Table, December 2025
Second Year Junior College (SYJC)
Timing :1:30 pm to 4:30 pm.

DAY & DATE	COMMERCE
WEDNESDAY, 17.12.2025	ENGLISH
THURSDAY, 18.12.2025	ORGANISATION OF COMMERCE AND MANAGEMENT
FRIDAY, 19.12.2025	ECONOMICS
SATURDAY, 20.12.2025	HINDI/ FRENCH/ MARATHI/ GUJARATI/ INFORMATION TECHNOLOGY
MONDAY, 22.12.2025	BOOK-KEEPING AND ACCOUNTANCY
TUESDAY, 23.12.2025	MATHEMATICS & STATISTICS /SECRETARIAL PRACTICE

Mrs. Bhavana Menon
Vice Principal

Mr. Parag Ajagaonkar
Principal